

BOONE COUNTY BOARD OF COMMISSIONERS

Meeting Agenda for November 4, 2024 at 9:00 AM

Connie Lamar Meeting Room
Boone County Annex Building
116 W. Washington St., Room 105
Lebanon, Indiana 46052

ZOOM LINK- <https://zoom.us/j/4874385613>

Please mute your audio while on the call unless you are presenting an agenda item.

**** REVISED ****

1. Call Commissioners' Meeting to Order.
2. Determination of Quorum and Pledge of Allegiance to the Flag
3. Approval of Minutes of the October 21, 2024 Commissioners' Meeting
4. New Business
 - A. Legal Issues County Attorney
 - B. Bid Opening Projects 2024-12 and 2024-13, Replacement of Small Structures HA-015 and PE-001
 - C. Bid Opening Projects 2024-14 and 2024-15, Replacement of Small Structures MA-002 and MA-003
 - D. Bid Opening Projects 2024-16 and 2024-17, Replacement of Small Structures JA-005 and JA-027
 - E. Downtown Christmas Event Kelly Cook
 - F. LHS Madrigals Performance Gwen Schoeff
 - G. Request for Permission to Film at the Courthouse Kent Eastwood
 - H. Computer Systems, Inc (CSI) Agreement Debbie Ottinger
 - I. Extension Contractual Services Agreement Andra Hatfield
 - J. BCSSI Section 5311 Quarter 3 Claim BCSSI/Commissioners
 - K. JX Peterbilt Quotes Max Mendenhall
5. Old Business
 - A. Universal Valuations Inc Proposal Commissioners
 - B. ARPA Project List Amendment Commissioners
6. Staff Reports
 - A. Area Plan
 - B. Capital Investments / Facilities Max Mendenhall
 - C. Health Department Lisa Younts / Abby Messenger
 - D. Highway Department Nick Parr
 - E. Human Resources Megan Smith
 - F. IT Support GUTS
7. Elected Officials

8. Document Signing

9. Acknowledgment of Correspondence

10. Adjourn

This agenda is subject to change after official notification. All times are approximate. The meeting may be extended depending upon the circumstances. The meeting will be held at the same time on the next Tuesday if the regularly scheduled Monday meeting has been canceled due to an emergency.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Kaylee Jessie, Executive Administrator at (765) 483-4492 or email: kjessie@co.boone.in.us.

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE NOVEMBER 4, 2024 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, November 4, 2024 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Wolfe moved to approve the Minutes of October 21, 2024 Commissioners Meeting as presented. Motion seconded by Beyer; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Bob Clutter, County Attorney, presented the following item(s):

- 1) The following bonds for release/acceptance:
 - **Accept** Maintenance Bond for Trailside Section 3
 - Storm Sewers in the amount of \$194,531.00
 - **Release** Performance Bond for Trailside Section 3
 - Storm Sewers in the amount of \$855,938.00
 - Erosion Control in the amount of \$77,278.00
 - Total: \$933,216.00
 - **Release** Maintenance Bond for Jackson Run Section 1A
 - Storm Drains/Section 1 in the amount of \$100,630.00

Commissioner Beyer moved to approve the bonds as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

**IN THE MATTER OF BID OPENING PROJECTS 2024-12 AND 2024-13,
REPLACEMENT OF SMALL STRUCTURES HA-015 AND PE-001**

BIDDER	DATE RECEIVED	TIME	2024-12, HA-015	2024-13, PE-001	TOTAL BID
Crackers Demo	Monday, November 4, 2024	8:08 AM	\$ 478,906.08	\$ 215,253.76	\$ 694,159.84
Conexco, Inc.	Friday, November 1, 2024	8:27 AM	\$ 482,689.00	\$ 292,228.00	\$ 774,917.00
Duncan Robertson, Inc.	Monday, November 4, 2024	8:27 AM	\$ 652,270.00	\$ 310,825.00	\$ 963,095.00
E & B Paving	Friday, November 1, 2024	3:26 PM	\$ 620,546.00	\$ 328,163.00	\$ 948,709.00
Milestone Contractors, LP	Friday, November 1, 2024	1:51 PM	\$ 490,980.00	\$ 281,930.00	\$ 772,910.00
Morphey Construction	Monday, November 4, 2024	8:09 AM	\$ 648,440.00	\$ 258,135.00	\$ 906,575.00
Olco, Inc.	Monday, November 4, 2024	8:06 AM	\$ 616,369.94	\$ 271,204.16	\$ 887,574.10

Commissioner Wolfe moved to take bids received under advisement by the highway department. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

**IN THE MATTER OF BID OPENING PROJECTS 2024-14 AND 2024-15,
REPLACEMENT OF SMALL STRUCTURES MA-002 AND MA-003**

BIDDER	DATE RECEIVED	TIME	2024-14 & 2024-15	TOTAL BID
Crackers Demo	Monday, November 4, 2024	8:08 AM	\$ 265,422.38	\$ 265,422.38
Conexco, Inc.	Monday, November 4, 2024	8:27 AM	\$ 228,927.00	\$ 228,927.00
E & B Paving	Friday, November 1, 2024	3:26 PM	\$ 236,123.00	\$ 236,123.00
Milestone Contractors, LP	Friday, November 1, 2024	1:55 PM	\$ 263,700.00	\$ 263,700.00
Morphey Construction	Monday, November 4, 2024	8:09 AM	\$ 276,000.00	\$ 276,000.00
Olco, Inc.	Monday, November 4, 2024	8:06 AM	\$ 271,587.85	\$ 271,587.85

Commissioner Beyer moved to take bids received under advisement by the highway department. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

**IN THE MATTER OF BID OPENING PROJECTS 2024-16 AND 2024-17,
REPLACEMENT OF SMALL STRUCTURES JA-005 AND JA-027**

BIDDER	DATE RECEIVED	TIME	2024-16, JA-005	2024-17, JA-027	TOTAL BID
Crackers Demo	Monday, November 4, 2024	8:08 AM	\$ 198,438.88	\$ 276,311.22	\$ 474,750.10
Conexco, Inc.	Monday, November 4, 2024	8:27 AM	\$ 252,625.00	\$ 228,663.00	\$ 481,288.00
Duncan Robertson, Inc.	Monday, November 4, 2024	8:28 AM	\$ 344,585.00	\$ 312,035.00	\$ 656,620.00
E & B Paving	Friday, November 1, 2024	3:26 PM	\$ 279,768.00	\$ 247,266.00	\$ 527,034.00
Milestone Contractors, LP	Friday, November 1, 2024	1:51 PM	\$ 250,195.00	\$ 249,358.00	\$ 499,553.00
Morphey Construction	Monday, November 4, 2024	8:09 AM	\$ 268,000.00	\$ 268,000.00	\$ 536,000.00
Olco, Inc.	Monday, November 4, 2024	8:06 AM	\$ 251,652.58	\$ 215,959.19	\$ 467,611.77

Commissioner Wolfe moved to take bids received under advisement by the highway department. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF DOWNTOWN CHRISTMAS EVENT

Kelly Cook, Lebanon Mayor's Administrative Assistant, presented the request to use the courthouse rotunda for the downtown Christmas event scheduled for Saturday, December 7, 2024. They would need access to the building from 3pm to 8:00pm. She has coordinated with the Boone County Sheriff's Office regarding security.

Commissioner Wolfe moved to approve use of the courthouse rotunda on December 7, 2024 for the downtown Christmas event. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF LHS MADRIGALS PERFORMANCE

Gwen Schoeff, Choral Director/Keyboarding Educator at Lebanon High School (LHS), emailed the Commissioners Office with a request for the LHS Madrigals to visit the courthouse rotunda on Friday, December 20, 2024, at 11 am to sing for the employees and guests at the courthouse.

Commissioner Wolfe moved to approve the LHS Madrigals visit on Friday, December 20th at 11am. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF REQUEST FOR PERMISSION TO FILM AT THE COURTHOUSE

Kent Eastwood, County Prosecutor, presented a request on behalf of the Case Task Force and True Media to film in and around the courthouse for a documentary. True Media, based in London, England, plans to visit the U.S. approximately three to four times over the next 1.5 years. The documentary will focus on child sexual abuse material cases and the daily work of the Case Task Force, with an emphasis on a victim-centric perspective. It will also feature our electronic scent detection dog, Hunter. The production team will coordinate with court staff and security to ensure compliance with courthouse protocols.

Bob Clutter, County Attorney, reminded the commissioners that several years ago, the board adopted an ordinance prohibiting filming on the third floor of the courthouse, particularly in areas sensitive to juveniles. The Prosecutor assured the commissioners that filming will only take place when court hearings are not in session. Filming will be limited to the circuit courtroom, the rotunda, and areas outside the courthouse. No interviews will be conducted with individuals inside the courthouse.

Commissioner Wolfe moved to approve the permission to film at the courthouse. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF COMPUTER SYSTEMS, INC. (CSI) AGREEMENT

Bob Clutter, County Attorney, presented on behalf of the County Recorder the following Computer Systems, Inc (CSI) agreements:

1. Maintenance agreement for a one-year term in the amount of \$12,820.00.
2. Microfilm services agreement in the amount of \$5,460.00 for the Base Microfilm Volume.
 - Base Microfilm Volume = 84,000 pages per year.
 - Base Microfilm Volume Overage = \$0.09 per scanned page.
 - \$0.065 per scanned page for Back File Microfilm Volume less than 500,000 pages.
 - \$0.055 per scanned page for Back File Microfilm Volume of 500,000 pages or more.
 - Working Copy will be \$150.00 per roll of Microfilm.
3. Disaster Recovery Services Agreement for a one-year term in the amount of \$1,750.32.
 - Base Cloud Backup Volume = 170 GB

Commissioner Beyer moved to approve the CSI agreements presented and authorized the County Recorder to execute the documents on behalf of the county. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF EXTENSION CONTRACTUAL SERVICES AGREEMENT

Andrea Hatfield, County Extension Director, presented the annual contractual services agreement with Purdue Extension for 2025. The total amount for the services is \$132,680.00, which is a budgeted item.

Commissioner Wolfe moved to approve the annual contractual services agreement with Purdue Extension for 2025. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF BCSSI SECTION 5311 QUARTER 3 CLAIM

Bob Clutter, County Attorney, presented the Boone County Senior Services Inc (BCSSI) / Boone Area Transit System (BATS) Section 5311 rural transit third quarter claim in the amount of \$110,591.00.

Commissioner Beyer moved to approve the BCSSI/BATS Section 5311 quarterly claim. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF JX PETERBILT QUOTES

Max Mendenhall, Director of Capital Investments, presented the JX Peterbilt quotes for the 2026 Peterbilt 548 trucks, totaling \$288,442.88.

Commissioner Wolfe moved to approve the JX Peterbilt purchase agreement. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

1. UNIVERSAL VALUATIONS INC (UVI) PROPOSALS

Bob Clutter, County Attorney, presented two proposals for building assessments.

1. Proof-Of-Loss Service and update the appraised values for another year for a fee of \$745.00
2. Building valuations with onsite inspection and an updated valuation report for a fee of \$2,495.00

These were previously tabled during the October 7, 2024 meeting. Commissioner Wolfe has consulted with the county's insurance provider and encourages the board to move forward.

Commissioner Wolfe moved to approve the two UVI proposals for building assessments. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

2. ARPA PROJECT LIST AMENDMENT

The County's American Rescue Plan Act funding plan as follows:

A. Proposed Actions to Support Public Health Expenditures.

- i. Investment in Boone County Drug Court – Estimated cost of \$80,000 (EC 1.13)
- ii. Infirmary and programming space at county correctional facility for treatment of inmates and to provide space for mental health and substance abuse programming – Estimated cost of ~~\$2,250,000~~ \$2,096,600 (EC 1.12)
- iii. Economic Development Corporation/Community Corrections life skills and financial training – Estimated cost of \$125,000 (EC 2.10)
- iv. Sylvia's Child Advocacy Center (CAC) – Estimated cost \$21,400
- v. Boone County Child Advocacy Center (CAC) and Witham Hospital for Center of Hope – Estimated Cost of \$10,000 (EC1.12)
- vi. ~~Community Corrections Opioid Grant Match – Estimated cost \$225,000~~ (Removed – Boone County did not receive the grant.)

B. Proposed Actions to Respond to the Negative Economic Impacts of COVID-19.

- i. Grant to Convention and Visitors Bureau for lost revenues – Estimated cost of \$280,000 (EC 2.35)
- ii. Grant to Witham Hospital for lost revenues – Estimated cost of \$350,000 (EC 2.36)

C. Proposed Uses for the Replacement of Lost Public Sector Revenues.

- i. County information technology updates and cybersecurity improvements to protect citizen health data – Estimated cost of ~~\$350,000~~ \$343,494.50 (EC 6.1)
- ii. Protective and remote equipment for Boone County Highway Department – Estimated cost of \$110,000 (EC 6.1)
- iii. Boone County Child Advocacy Center (CAC) for lost revenues - Estimated cost of \$21,400
- iv. HVAC Control Upgrades (Courthouse & Annex) – Estimated cost of \$125,000
- v. Tractor for Trail Maintenance - Estimated cost of \$125,000
- vi. Vehicle for the Boone County Surveyor's Office – Estimated cost of ~~\$52,484.00~~ \$50,719.75
- vii. Vehicle for the Boone County Area Plan Office – Estimated cost of ~~\$48,118.00~~ \$45,673.75
- viii. PC/Laptop Replacement Project - Estimated cost of \$60,000.00

D. Proposed Actions to Invest in Water, Sewer, Broadband, and Infrastructure.

- i. Advance wastewater generators project – Estimated cost of ~~\$132,000~~ \$87,000 (EC 5.2)
- ii. Advance READI Grant Match – Estimated cost of ~~\$50,000~~ \$25,000
- iii. Thorntown sanitary sewer project and lagoon enlargement – Estimated cost of \$2,000,000 (EC 5.2)
- iv. Jamestown sidewalk improvement project – Estimated cost of \$400,000
- v. Broadband service expansion – Estimated cost of ~~\$2,000,000~~ \$260,000 (EC 5.21)

- vi. Jackson Run two-stage ditch improvements to County Road 650 East – Estimated cost of \$400,000 (EC 5.6)
- vii. Trailside 36-inch outlet across Main Street – Estimated cost of \$700,000 (EC 5.6)
- viii. Carroll regulated drain reconstruction – Estimated cost of ~~\$500,000~~ \$358,793.02 (EC 5.6)
- ix. Terhune drainage improvements – Estimated cost of ~~\$300,000~~ \$900,000 (EC 5.6)
- x. Grassy Branch regulated drain and two bridge replacements necessary for reconstruction – Estimated cost of ~~\$3,000,000~~ \$1,371,262.14 (EC 5.6)
- ~~xi. Pearson regulated drain reconstruction and replacement or repair of bridges and culverts necessary for reconstruction – Estimated cost of \$200,000 (EC 5.6)~~
- xii. Regulated Legal Drain Improvement Projects - Estimated cost of \$508,000
- xiii. **Bridge Replacement Projects** - Estimated cost of ~~\$650,000~~ **\$668,400.00**
- xiv. **Bridge Rehabilitation Projects** – Estimated cost of ~~\$490,000~~ **\$376,000.00**
- xv. **Small Structure Replacement Projects** – Estimated cost of \$890,000 **\$1,185,600.00**
- xvi. Contour Data / LiDAR Readings for the Entire County - Estimated cost of ~~\$67,960.81~~ **\$72,485.89**
- xvii. **Zionsville / Inglenook County Match for Improvements – Estimated cost of \$25,000.00**

E. Revenue Replacement and Administrative Expenses

- i. Costs of administering the program (EC 7.1)
- ii. Provision of government services, replacing lost revenue – All remaining funds (EC 6.1)

Commissioner Wolfe moved to approve APRA project list amendment. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF STAFF REPORTS

- APC –
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highways presented the following item(s):

- 1) Highway items for information / discussion:
 - Bridges 17 & 19 have been re-open to traffic.
 - CR 300 N is closed east of 150 W
 - The monument for Bridge 41 has been completed (pics included). This was a commitment made during the environmental process. The monument is constructed out of stones that were part of the bridge that was replaced. It also includes a QR code that leads to the Boone County Historical Society's webpage where the history of the bridge is told in detail and pictures are shown.

IN THE MATTER OF DOCUMENT SIGNING

- 1) An affidavit for payment to Hagerman Inc. in the amount of \$191,857.97 for Draw Request 01 related to the construction of the Boone County Justice Center expansion.

Commissioner Wolfe moved to approve the affidavit for payment to Hagerman Inc. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

- 2) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Beyer moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners' Meeting at 9:35 AM on Monday, November 4, 2024. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.